

APPLICATION FEE \$40 PER ADULT

Property address applying for: _____

SUNBURST PROPERTY MANAGEMENT APPLICATION TO RENT

NAME: Applicant #1 _____ Telephone # _____
Soc. Sec # _____ - _____ - _____ Birth Date ____ / ____ / ____
E-mail address: _____

Applicant #2 _____ Telephone # _____
Soc. Sec # _____ - _____ - _____ Birth Date ____ / ____ / ____
E-mail address: _____

Present Address _____ Yrs _____ Mos _____
City _____ State _____ Zip _____
Present Landlord's Name _____ Telephone # _____
City _____ State _____ Zip _____

Previous Address _____ Yrs _____ Mos _____
City _____ State _____ Zip _____
Previous Landlord's Name _____ Telephone # _____
City _____ State _____ Zip _____

No. of Children that will be living with you _____ (Information for total amount of people occupying unit)
Any age 18 or above Yes _____ No _____ (May need separate application for those over age 18)
Are there any smokers that will be residing in the household? Yes _____ No _____
Do you have pets? If yes, explain (include reptiles, rodents, rabbits, fish or any other) _____

EMPLOYMENT: Applicant #1

Present Employer _____
Employer's Address _____
City _____ State _____ Zip Code _____
Employer's/Supervisor's Name _____
Employer's/Supervisor's Telephone # _____
Your Position _____ Salary _____ Length of employment Yrs. _____ Mo. _____
Previous Employer _____ Yrs. _____ Mo. _____
Employer's Address _____
City _____ State _____ Zip Code _____
Employers/Supervisors Telephone # _____

EMPLOYMENT: Applicant #2

Present Employer _____
Employers Address _____
City/State/Zip _____
Supervisor's Name _____
Employers/Supervisors Telephone # _____
Your Position _____ Salary _____ Length of employment Yrs. _____ Mo. _____
Previous Employer _____ Yrs. ____ / Mo. ____
Employers Address _____
City/State/Zip _____
Employers/Supervisors Telephone # _____

Do you receive Soc. Sec. \$ _____ Pension \$ _____ Welfare \$ _____
Do you receive alimony/child support \$ _____
Other Income \$ _____

REFERENCES AND PERSONAL IDENTIFICATION

Name _____ Telephone # _____

Address (City/State/Zip) _____

Name _____ Telephone # _____

Address (City/State/Zip) _____

Name _____ Telephone # _____

Address _____

Bank _____ Checking Acct # _____ Savings Acct # _____

App #1 Drivers Lic. # & State _____ App #2 Drivers Lic. No/State _____

Car Lic. # & State _____ Year _____ Make _____

2nd Car Lic. # & State _____ Year _____ Make _____

Person to notify in case of emergency _____ Phone # _____

Address _____ City _____ State _____ Zip _____

This Managing Company is the owners agent and is acting on behalf of owner. By signing below, you are acknowledging that you are aware that SunBurst Property Management is the owners agent only. Also, by signing below, applicant agrees the above information is true and correct and authorizes owner/agent to contact and verify above information and obtain any credit reports or references or information deemed appropriate.

Applicant #1 Signature _____ Date ____/____/____

Applicant #2 Signature _____ Date ____/____/____

DIFFERENT BROKERAGE RELATIONSHIPS ARE AVAILABLE WHICH INCLUDE SELLER AGENCY, BUYER AGENCY OR TRANSACTION-BROKERAGE.

BROKERAGE DISCLOSURE TO

☐ **BUYER** ☒ **TENANT**

DEFINITIONS OF WORKING RELATIONSHIPS

For purposes of this document, seller also means landlord (which includes sublandlord) and buyer also means tenant (which includes subtenant).

Seller's Agent: A seller's agent works solely on behalf of the seller to promote the interests of the seller with the utmost good faith, loyalty and fidelity. The agent negotiates on behalf of and acts as an advocate for the seller. The seller's agent must disclose to potential buyers all adverse material facts actually known by the seller's agent about the property. A separate written listing agreement is required which sets forth the duties and obligations of the broker and the seller.

Buyer's Agent: A buyer's agent works solely on behalf of the buyer to promote the interests of the buyer with the utmost good faith, loyalty and fidelity. The agent negotiates on behalf of and acts as an advocate for the buyer. The buyer's agent must disclose to potential sellers all adverse material facts actually known by the buyer's agent, including the buyer's financial ability to perform the terms of the transaction and, if a residential property, whether the buyer intends to occupy the property. A separate written buyer agency agreement is required which sets forth the duties and obligations of the broker and the buyer.

Transaction-Broker: A transaction-broker assists the buyer or seller or both throughout a real estate transaction by performing terms of any written or oral agreement, fully informing the parties, presenting all offers and assisting the parties with any contracts, including the closing of the transaction, without being an agent or advocate for any of the parties. A transaction-broker must use reasonable skill and care in the performance of any oral or written agreement, and must make the same disclosures as agents about all adverse material facts actually known by the transaction-broker concerning a property or a buyer's financial ability to perform the terms of a transaction and, if a residential property, whether the buyer intends to occupy the property. No written agreement is required.

Customer: A customer is a party to a real estate transaction with whom the broker has no brokerage relationship because such party has not engaged or employed the broker, either as the party's agent or as the party's transaction-broker.

RELATIONSHIP BETWEEN BROKER AND BUYER

Broker and Buyer referenced below have NOT entered into a buyer agency agreement. The working relationship specified below is for a specific property described as:

_____ or real estate which substantially meets the following requirements:

_____.
Buyer understands that Buyer shall not be liable for Broker's acts or omissions that have not been approved, directed, or ratified by Buyer.

CHECK ONE BOX ONLY:

☐ **Multiple-Person Firm.** Broker, referenced below, is designated by Brokerage Firm to serve as Broker. If more than one individual is so designated, then references in this document to Broker shall include all persons so designated, including substitute or additional brokers. The brokerage relationship exists only with Broker and does not extend to the employing broker, Brokerage Firm or to any other brokers employed or engaged by Brokerage Firm who are not so designated.

☒ **One-Person Firm.** If Broker is a real estate brokerage firm with only one licensed natural person, then any references to Broker or Brokerage Firm mean both the licensed natural person and brokerage firm who shall serve as Broker.

CHECK ONE BOX ONLY:

☒ **Customer.** Broker is the seller's agent and Buyer is a customer. Broker, as seller's agent, intends to perform the following list of tasks: ☐ **Show a property** ☐ **Prepare and Convey** written offers, counteroffers and agreements to amend or extend the contract. Broker is not the agent of Buyer.

☐ **Customer for Broker's Listings – Transaction-Brokerage for Other Properties.** When Broker is the seller's agent, Buyer is a customer. When Broker is not the seller's agent, Broker is a transaction-broker assisting in the transaction. Broker is not the agent of Buyer.

☐ **Transaction-Brokerage Only.** Broker is a transaction-broker assisting in the transaction. Broker is not the agent of Buyer.

Buyer consents to Broker's disclosure of Buyer's confidential information to the supervising broker or designee for the purpose of proper supervision, provided such supervising broker or designee shall not further disclose such information without consent of Buyer, or use such information to the detriment of Buyer.

DISCLOSURE OF SETTLEMENT SERVICE COSTS. Buyer acknowledges that costs, quality, and extent of service vary between different settlement service providers (e.g., attorneys, lenders, inspectors and title companies).

THIS IS NOT A CONTRACT.

If this is a residential transaction, the following provision shall apply:

MEGAN'S LAW. If the presence of a registered sex offender is a matter of concern to Buyer, Buyer understands that Buyer must contact local law enforcement officials regarding obtaining such information.

BUYER ACKNOWLEDGMENT:

Buyer acknowledges receipt of this document on _____.

Buyer

Buyer

BROKER ACKNOWLEDGMENT:

On _____, Broker provided _____ (Buyer) with

this document via _____ and retained a copy for Broker's records.

Brokerage Firm's Name: _____

Broker